



# Regular Council Meeting Agenda

Tuesday, May 16, 2023 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of Hilshire Village, Texas will meet on Tuesday, May 16, 2023, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

We will hold a short reception to thank Mayor Pro Tem Paul Maddock and Council Member David Schwarz for their services and to congratulate Council Members Andy Carey, Mark Huber, and Kristi Cooper on their election victories. The actual meeting is anticipated to start at 6:45 P.M.

**Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing.**

Join Zoom Meeting

<https://us06web.zoom.us/j/87966437906?pwd=NkttA2g2Mkw4V1FrTVVVOQm9xZmVJQT09>

Meeting ID: 879 6643 7906

Passcode: 0523

One Tap Mobile +1346-248-7799, 87966437906#, \*0523#

Dial by your location +1 346 248 7799 US (Houston)

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

If you would like to provide comments prior to the meeting please send them to: **[Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com)**.

## 1. **CALL TO ORDER**

- 1.A. Invocation (Council Member Schwarz)
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

*This is an opportunity for citizens to speak to Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.*

*Speakers must address the council at the microphone and give their name and address before voicing their concerns.*

*Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.*

## 3. **DISCUSSION AND POSSIBLE ACTION**

- 3.A. Approve Minutes from the Regular Council Meeting April 14, 2023
- 3.B. Discussion and Possible Approval of Ordinance Number 829-2023 of the City of Hilshire Village, Texas canvassing the returns and declaring the results of the General Election held on May 6, 2023 for the purpose of electing three (3) Council Members for a full term of two (2) years
- 3.C. Recognition of Service to Mayor Pro Tem Paul Maddock and Council Member David Schwarz
- 3.D. Recognition of Service to Election Judge David Hay and all of the Election Workers
- 3.E. Administer Oaths of Office for Two (2) Council Members.
- 3.F. New Council takes their position on the dais

## 4. **REPORTS TO COUNCIL**

- 4.A. Police Report
- 4.B. Building Official Report
- 4.C. Engineer Report  
8001 Bromley Street  
1311 Friarcreek Drive  
1306 Glourie Drive

1123 Guinea Drive  
1242 Ridgeley Drive  
City Right of Way Map – GIS  
Hilshire Green Paving, Drainage & Utility Improvements  
Pine Chase Grove Water Meter area  
Wirt Road Safety Project/Interlocal Agreements

4.D. Fire Commissioner's Report (Mayor Buesinger)

5. **DISCUSSION AND POSSIBLE ACTION**

- 5.A. Discussion and Possible Approval of the City of Hilshire Village Resolution #2023-246 appointing a Mayor Pro Tem.
- 5.B. Discussion and Possible Approval of the City of Hilshire Village Resolution #2023-247 appointing Bank Signatories as the Mayor, Mayor Pro Tem, and Council Member Gordy.
- 5.C. Discussion and Possible Action Authorizing the Mayor to execute a contract between the City of Hilshire Village and Spring Branch Independent School District to assess and collect ad valorem taxes for a period of two (2) years, beginning on 1st day of September 2023 and ending on the 31st day of August 2025
- 5.D. Discussion and Possible Approval of Village Fire Department 2023 Budget Amendment 2023-03 for the Annex Roof
- 5.E. Discussion and Possible Action Authorizing the Mayor to Execute an Agreement with Susan Blevins for Consulting Services
- 5.F. Discussion and Possible Authorization for Engineering Services for the Hilshire Green Paving, Drainage & Utility Improvements Project
- 5.G. Discussion and Possible Approval to Negotiate Pricing With a Utility Service Operator

6. **CONSENT AGENDA**

- 6.A. Disbursements
- 6.B. Check Registers

7. **DISCUSSION AND POSSIBLE ACTION**

- 7.A. Discussion of Draft Ordinance Regarding Public Tree Care and a 5-Year Plan

8. **REPORTS TO COUNCIL**

- 8.A. Mayor Buesinger's Report

- 8.B. City Secretary's Report: (City Secretary Stephens)  
Complaint Log  
Consent Agenda
  
- 8.C. City Treasurer's Report (City Secretary Stephens)  
City of Houston Increase in Water and Wastewater Rates, Affect on City Budget  
HCAD 2023 Certified Estimates

9. **ADDITIONAL COUNCIL COMMENTS**

10. **FUTURE AGENDA TOPICS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible May 12, 2023 at 3:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.